



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

September 2, 2008

Rockford Business Interiors, Inc.  
211 E. Riverside Drive  
Austin, TX 78704-1203  
ATTN: Julia Kallerman

Dear Ms. Kallerman:

The Austin City Council has approved the execution of a contract with your company furniture through the TXMAS contract.

Responsible Department:	Austin Convention Center
Department Contact Person:	Debora Anderson
Department Contact Email Address:	<a href="mailto:debora.anderson@ci.austin.tx.us">debora.anderson@ci.austin.tx.us</a>
Department Contact Telephone:	(512) 404-4058
Project Name:	Office Furniture
Contractor Name:	Rockford Business Interiors, Inc.
Contract Number:	CT 8200-08082902632
Contract Period:	N/A
Extension Options:	N/A
Requisition Number:	8200-08061001790 and 8200-08061001803
Solicitation Number:	TXMAS
Agenda Item Number:	45
Council Approval Date:	8/28/08

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Sydney Ceder  
Senior Buyer  
Purchasing Office  
Financial and Administrative Services Department